

A Village Board Reorganizational Meeting was held on Tuesday, April 17, 2018 at 7:00 P.M. at Village Hall, 9 Fairlawn Drive, Washingtonville, New York.

PRESENT:

Mayor Joseph Bucco, Deputy Mayor Paul Lang, Trustees Richard Calore and Valerie Laudato.

ABSENT:

Trustee Diane Mack.

ALSO PRESENT:

**Village Clerk Christine Shenkman, Department of Public Works (D.P.W.)
Superintendent Christopher Martino, Village Building Inspector Jeanne Ovensen and
Village Police Chief Brian Zaccaro.**

PLEDGE OF ALLEGIANCE:

Mayor Joseph Bucco led the Pledge of Allegiance to the Flag.

PRESENTATION OF PLAQUE – POLICE SERGEANT JAMES F. PETERS:

On behalf of the Village Board, Mayor Joseph Bucco presented newly retired Village Police Sergeant James Peters with a plaque in recognition and gratitude for Sergeant Peters twenty (20) years of dedicated service to the Village of Washingtonville Police Department.

RESOLUTION – PROMOTION – VILLAGE POLICE DETECTIVE:

Deputy Mayor Lang made a motion, seconded by Trustee Laudato and adopted to authorize the promotion of Thomas Santosuosso as a Village of Washingtonville Full Time Police Detective effective this date, Tuesday, April 17, 2018 at an annual salary of \$87,588.80; said Resolution passed by a unanimous vote of the Village Board.

ADMINISTER OATH OF OFFICE – VILLAGE POLICE DETECTIVE:

Village Clerk Christine Shenkman performed the Oath of Office Ceremony for newly promoted Village Full Time Police Detective Thomas Santosuosso, and expressed good luck and congratulations to Detective Santosuosso and his family.

RESOLUTION – PROMOTION – VILLAGE POLICE SERGEANT:

Deputy Mayor Lang made a motion, seconded by Trustee Laudato and adopted to authorize the promotion of Christopher Martin as a Village of Washingtonville Full Time Police Sergeant effective this date, Tuesday, April 17, 2018 at an annual salary of \$94,768.13; said Resolution passed by a unanimous vote of the Village Board.

ADMINISTER OATH OF OFFICE – VILLAGE POLICE SERGEANT:

Village Clerk Christine Shenkman performed the Oath of Office Ceremony for newly promoted Village Full Time Police Sergeant Christopher Martin, and expressed good luck and congratulations to Sergeant Martin and his family.

REORGANIZATIONAL MAYORS LIAISONS, APPOINTMENTS, POLICIES AND ANNUAL RESOLUTIONS:

Deputy Mayor	Paul Lang
Department of Public Works Liaisons	Trustee Richard Calore Mayor Joseph Bucco
Wastewater Treatment Plant Liaisons	Trustee Richard Calore Mayor Joseph Bucco
Water Department Liaison	Deputy Mayor Paul Lang
Water Operator	Arthur G. Jefferies
Sewer Department Liaison	Trustee Calore
Police Department Liaisons	Mayor Joseph Bucco Deputy Mayor Paul Lang
Liaisons between Building Inspector, Fire Inspector and Code Enforcement Officer	Mayor Joseph Bucco Trustee Richard Calore
Senior Citizen Liaisons	Trustee Mack Trustee Laudato
Placemaking Liaisons	Trustee Laudato Trustee Mack
Village Clerk	Christine Shenkman
Treasurer – Bookkeeper	To Be Determined

REORGANIZATIONAL MAYORS LIAISONS, APPOINTMENTS, POLICIES AND ANNUAL RESOLUTIONS – (CONTINUED):

Village Police Chief	Brian Zaccaro
Department of Public Works Superintendent	Christopher Martino
Building, Fire Inspector and code Enforcement Official	Jeanne Ovensen
Liaison between the Town of Blooming Grove and Village of Washingtonville	Mayor Joseph Bucco
Liaison between Village and Washingtonville Central School District	Village Clerk Christine Shenkman
Beautification Committee	Trustee Mack
	Trustee Laudato
Community Service Liaisons	Village Board
Parks and Recreation Liaisons	Village Board
Liaisons between Chamber of Commerce and Village of Washingtonville	Trustee Mack
	Trustee Laudato
New York Rising Liaisons	Village Board
Childrens Recreation Programs Adult Fitness Programs	Diane Janssens
	Diane Janssens
Emergency Management Liaisons	Mayor Bucco
	Police Chief Brian Zaccaro
	All Department Heads
Wastewater Treatment Operators	JCO Incorporated
Wastewater Treatment Engineers	H2M Architect and Engineers

REORGANIZATIONAL MAYORS LIAISONS, APPOINTMENTS, POLICIES AND ANNUAL RESOLUTIONS – (CONTINUED):

VILLAGE BOARD MEETINGS:

Work Session Meetings will be held on the first Monday of the month at 7:00 P.M. at Village Hall unless a Holiday falls in the same month.

Regular Meetings will be held on the third Tuesday of the month at 7:00 P.M. at Village Hall unless a Holiday falls in the same month.

Special Meetings will be posted on Facebook, and the Village Website.

VILLAGE HALL HOURS:

Village Hall hours are Monday through Friday, 8:00 A.M. – 4:00 P.M. Village Hall will be open the second and third Saturday between 9:00 A.M. – 12:00 P.M.

DEPARTMENT OF PUBLIC WORKS – (D.P.W.) HOURS:

Department of Public Works hours are Monday through Saturday, 7:00 A.M. – 3:00 P.M.

Village of Washingtonville Department Heads are expected to attend Village Board Meetings as requested by the Mayor.

VILLAGE HALL HOLIDAYS:

Good Friday; Memorial Day; Fourth of July; Labor Day; Presidents Day; Columbus Day; Veterans Day; Thanksgiving Day; Day after Thanksgiving Day; Christmas Eve Village Hall will close at 12:00 Noon; Christmas Day; Day after Christmas Day; New Years Eve Village Hall will close at 12:00 Noon; and New Years Day.

Village Attorney

William A. Frank

Blustein, Shapiro, Rich & Barone LLP

Special Counsel

Joseph McKay

Catania, Mahon, Milligram & Rider PLLC

Village Engineer

John Petroccione P.E.

Village Auditor

Nugent and Haeussler

Elected Village Justices

Honorable Stephen J. Smith

Honorable Joseph McKay

Village Insurance Agents

Marshall and Sterling

REORGANIZATIONAL MAYORS LIAISONS, APPOINTMENTS, POLICIES AND ANNUAL RESOLUTIONS – (CONTINUED):

Court Clerk	Patricia Nunes
Village Prosecutors	Attorney John Bach Leonard Kessler
Official Newspaper	Orange County Post
Secondary Newspaper	Times Herald Record
Official Banking Depository	T.D. Bank
All Village Accounts	
Village Historian	Linda Standish
Zoning Board of Appeals (Z.B.A.)	Denis Curran
Recording Secretary	Donna Foley
Members	Maureen DeVinko, Richard Budakowski, Wayne Kirkpatrick Valerie Prunty
Attorney for Zoning Board of Appeals	Kleister Law Group Christopher Kleister
Zoning Board of Appeals Meeting will be held at Village Hall on the first Wednesday of the month at 7:00 P.M. pending applications	
Zoning Board of Appeals Regular Meeting will be held on the third Wednesday of each month at 7:00 P.M.	
Planning Board Chairperson	To Be Determined
Recording Secretary	Donna Foley
Members	Fred LaFlair, Angel Garcia Annalie Vallejo
The Village Board is seeking members to fill Planning Board vacancies	
Attorney for Planning Board	To Be Determined
Planning Board Technical Meeting will be held at Village Hall on the second Thursday of the month at 7:00 P.M. pending applications	
Planning Board Regular Meeting will be held on the fourth Thursday of each month at 7:00 P.M.	

REORGANIZATIONAL MAYORS LIAISONS, APPOINTMENTS, POLICIES AND ANNUAL RESOLUTIONS – (CONTINUED):

The Village Board is looking to form an Architectural Review Board (A.R.B.), and will be accepting applications from Village residents. Until such time the A.R.B. is formed, the Village Board will sit in on Planning Board preliminary Work Session Technical Meetings.

VOLUNTEER BOARDS:

All members of Volunteer Boards must be willing and able to attend all scheduled meetings of said Board. In the event a Member is unable to attend meetings, prior notification must be made to the Village Clerk, Secretary and/or Mayor. Yearly attendance records of all Members will be submitted to the Chairperson of said Volunteer Board, Village Board, Village Clerk and Recording Secretary of the Volunteer Board. Any member having missed more than one-third of scheduled Meetings within the calendar year will be dismissed from the Board prior to the end of their appointed term. The Chairperson will be consulted on all appointments.

MILEAGE REIMBURSEMENT:

The Village Board will adopt the following policy regarding designation of mileage allowance which is currently .545 cents per mile for official Village business. All requests for mileage reimbursement must be submitted on a monthly voucher which shall include the following information: Odometer Readings; Destination and Purpose of Trip. Reimbursement will be provided at the Internal Revenue Service (I.R.S.) present rate.

USE OF VILLAGE VEHICLES:

The Village Board will adopt the following policy regarding use of Village of Washingtonville vehicles which shall be used for official Village business only. Personal use of any Village vehicle is strictly prohibited. No persons other than the Officers or employees authorized by this Resolution shall be the operator or passenger in the Village vehicle. The Chief of Police and the Department of Public Works (D.P.W.) Superintendent are the only Officers or employees authorized to use a vehicle, unless authorized by the Mayor outside of the normal work schedule. A duly appointed Deputy, only when serving as Acting Chief of Police or Acting Department of Public Works Superintendent, is authorized to use a Village vehicle outside the normal work schedule. Notwithstanding the above, the Mayor, in his discretion may authorize the use of Village vehicles by other Officers and employees. All employees excluding department heads using a Village owned vehicle must keep daily records of business miles by keeping a log showing date, miles, destination, and business purpose. This provision does not apply to employees covered by the Collective Bargaining Unit.

VILLAGE PETTY CASH:

The Village Board will adopt the following policy regarding use of Village of Washingtonville Petty Cash Accounts as follows:

Village Hall and Mayor Office	\$ 100.00
Police Department	\$ 150.00

The Village Board will post notices of Special Meetings on Village Website, Facebook, Village Hall Bulletin Board and the customary posting places throughout the Village of Washingtonville.

Deputy Mayor Lang made a motion, seconded by Trustee Calore and adopted to authorize the approval of the above stated Reorganizational Mayors Liaisons, Mayor Appointments, Annual Resolutions and Policies; said Resolution passed by a unanimous vote of the Village Board.

MAYOR JOSEPH BUCCO – ANNOUNCEMENTS:

Mayor Bucco stated on Saturday, April 14 Washingtonville Little League celebrated their 60th anniversary season with players from the past and present. The Opening Day Parade was a huge success, and the Mayor thanked all who participated in helping to make this event a huge success.

Trustee Calore made a motion, seconded by Deputy Mayor Lang and adopted to schedule a Public Hearing to be held on Tuesday, May 1, 2018 at 7:00 P.M. regarding Building Department violations served on 33 East Main Street; said Resolution passed by a unanimous vote of the Village Board.

Trustee Calore made a motion, seconded by Deputy Mayor Lang and adopted to authorize a Village Board Special Meeting to be held on Monday, April 23, 2018 at 7:00 P.M. regarding the creation of a downtown Village Historic District; said Resolution passed by a unanimous vote of the Village Board.

ADJOURNMENT:

Mayor Bucco made a motion, seconded by Trustee DeVinko and adopted to adjourn the April 17, 2018 Village Board Reorganizational Meeting.

RESPECTFULLY SUBMITTED,

**CHRISTINE SHENKMAN
VILLAGE CLERK**