

**VILLAGE BOARD REORGANIZATIONAL MEETING:**

**APRIL 16, 2019**

**A Village Board Reorganizational Meeting was held on Tuesday, April 16, 2019 7:05 P.M. at Village of Washingtonville, 9 Fairlawn Drive, Washingtonville, New York.**

**PRESENT:**

**Mayor Bucco, Deputy Mayor Lang, Trustee Mack, Laudato & Calore.**

**ALSO PRESENT:**

**DPW Superintendent Christopher Martino**

**PLEDGE OF ALLEGIANCE – MAYOR BUCCO:**

**Mayor Bucco led the Pledge of Allegiance to the Flag.**

**REORGANIZATIONAL MAYORS LIAISONS & ANNUAL RESOLUTIONS:**

**"Mayor Appointments – Deputy Mayor Lang  
Department of Public Works Liaison – Trustee Calore, Mayor Bucco  
Wastewater Treatment Plan – Mayor Bucco, Trustee Calore  
Water Department Liaison – Deputy Mayor Lang  
Water & Sewer Operations – JCO Services  
Sewer Department Liaison – Mayor Bucco  
Police Department Liaison – Mayor Bucco, Deputy Mayor Lang  
Building/Fire Inspector & Code Enforcement – Mayor Bucco, Trustee Laudato  
Senior Citizen Liaison – Trustee Mack, Trustee Laudato  
Beautification Committee – Trustee Laudato, Trustee Mack  
Village Meeting Recordings – Trustee Calore  
Village Clerk – Christine Shenkman  
Registrar Vital Statistics – Christine Shenkman  
Deputy Registrar – Patricia Nunes  
Village Treasurer – Christine Shenkman  
Office Staff – Erin Garvey, Deborah Swift, Linda Homa, Donna Foley  
Building/Fire Inspector & Code Enforcer – William Morrissey  
Assisting Building Department – H2M Engineering (Special Projects)  
Court Clerk- Patricia Nunes  
Elected Village Justices – Honorable Stephen Smith, Honorable Joseph McKay  
Village Prosecutors – John Bac, Leonard Kessler  
Emergency Management – Village Board  
Village Attorney – Bluestein Superior Rich & Barone (Attorney Will Frank)  
Special Counsel – Judge Joseph McKay (Catania, Mahon, Milligram & Rider)  
Attorney to Planning Board – (Catania, Mahon, Milligram & Rider)  
Attorney to Zoning Board Appeals – Christopher Kristler  
Village Engineer – John Petroccini  
Village Insurance Agents – Marshall & Sterling  
Village Auditors – Nugent & Haussler  
Wastewater Treatment Engineers – H2M Architects & Engineers  
Zoning Board of Appeals Chairperson – Dennis Curing  
Zoning Board Members – Wayne Kirkpatrick, Richard Boudikowski, Valerie Prundy &  
We are looking for members of this Board  
Planning Board Chairperson – Annalee Lajo  
Planning Board Members – Village Board & Looking for members of this board  
Architecture Review Board – Village Board  
Planning/Zoning/Architectural Review Board Recording Secretary – Donna Foley  
Rezoning Committee – Village Board & Residents of Village  
Village Historian – Linda Standish  
Official Newspapers – Orange County Post, Times Herald Record  
Official Banking Depository – TD Bank (For all Village Accounts)  
Liaison Between Chamber of Commerce & Village – Trustee Mack, Trustee Laudato  
Actuarial Firm – Danzig & Markoff  
Village Police Department – Chief Brian Zaccaro, Sergeant Kenneth Lopez, Sergeant Francis Cirigliano, Sergeant Christopher Martin, Jeffrey Anderson, Aaron Cuadrado, James Drury, Benjamin Gerstner, Joseph Mendez, Charles Mitchell, Michael Orefice, Edwin Ramos, Thomas Santosuosso, Joshua Tremper  
School Resource Officers – Charles Martin, Part-Time Officers – James Cronin, Scott Davey, Robert Kalamata, William Wilson  
PT Officers – David Pritchard, Jose Santiago, Vincent Biele**

Police Dispatchers – Maria Fleming (FT) & Cheryl Meisner (FT), Paul Neiman (PT)  
 School Crossing Guards – Victor Aprille & Linda Steinberger  
 Children's Recreation Program – Fitness Program – Diane Jansen, Christine Graham  
 DPW Superintendent – Chris Martino  
 DPW Workers – William Mann, Mark Blanchette, Karl Burke, Alfred Mann, Nicholas Muller, William Pence, Kevin Shaeffer, Christopher Karl Burke, Christopher Vanriper  
 Liaison Between Village & Blooming Grove – Mayor Bucco  
 Community Service – Village Board & Village Employees  
 Liaison Between Village & Washingtonville School District – Christine Shenkman  
 Parks & Recreation – Village Board  
 New York Rising – Village Board  
 Village Work Session Meetings— 1<sup>st</sup> Monday of Each Month  
 Regular Board Meetings— 3<sup>rd</sup> Tuesday of Each Month  
 Addition Meetings Necessary – posted on Door of Village Hall/Facebook/Website  
 Village of Washingtonville Department Heads- expected to attend Village Board Meetings as requested by Mayor to Report on Departments.  
 Village Hall Office Hours Mon – Fri 8 AM - 4 PM, 2<sup>nd</sup> & 3<sup>rd</sup> Sat 9-12PM  
 Court Clerk Hours Mon – Fri 8 AM - 4 PM  
 Village Holidays – President's Day, Good Friday (Close at 12), Memorial Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve (Close at 12), Day after Christmas, New Year's Eve (Close at 12), New Year's Day & Day after New Years  
 DPW Hours – Mon – Sat 7:00 AM – 3:00 PM  
 Building Department: Necessary Inspections requested at least 48 hours in advance  
 Planning Board Mtgs – Village Planning Board Technical Meetings for 2019; held Village Hall on 2<sup>nd</sup> Thurs of each month pending applications.  
 Planning Board Regular Meetings held on 4<sup>th</sup> Mon of Each Month.  
 Both Mtgs will begin at 7:00 PM”  
 “Zoning Board Meetings, Village Zoning Board of Appeals 2019 held at Village Hall on 2<sup>nd</sup> Wed of month. Pending Applications Zoning Board of Appeals Reg Mtgs on 4<sup>th</sup> Wed each month both mtgs will begin at 7:30. Volunteer Boards – all membs of volunteer boards must be willing & able to attend all scheduled mtgs & said Board. Evented Member is unable to attend mtgs, writes a notifs. prior- must be made to clerk secretary & or mayor, attendance records for all membs submitted to champ chairmen of set board & Village Board by Clerk or Secretary. Any Memb. have been missed more than 1/3 of scheduled mtgs. w/in calendar year may be dismissed before end of employment term. Chairperson will be considered on all points will be consulted on one appoints. Mileage Reimbursement – we as board need to adopt a policy doesn't mean mileage allowance, IRS provides us w/miles for official village business & in-question reimbursement will be submitted on monthly voucher which shall include following info. demeaning destination & purpose of Trail. Village Vehicles more than what was a move should be given to adopted policy regarding village vehicles shall be used for village business only. Personal Use of any village Vehicle is strictly prohibited. No person other than employees authorized in resolution shall be an operator or passenger in village vehicle. The Chief of Police, Department of Public Works Superintendent are only offices for employees authorized to use a village vehicle unless authorized by mayor outside of normal work schedule, a duly appointed deputy only when serving as acting Chief of Police or acting DPW Superintendent is authorized to use village vehicle outside normal schedule if it is inspected that deputy will be serving as acting Chief of Police w/DPW Superintendent for more than 48 hours consecutively notwithstanding the above, mayor & discretion may authorize use of village vehicles by other offices & employees. All employees excluding department heads using a village vehicle must keep daily records, business miles by keeping a log showing a date, miles, destination & business purpose. This provision does not apply to employees covered by a collective bargaining agreement. We also want to have a Petty Cash Account; I would like Village Board to authorize a Price Policy for Petty Cash for following accounts Village Clerk \$100, Police Department \$150.”

#### **ANNUAL RESOLUTION:**

Trustee Laudato made a motion, seconded by Trustee Mack. 5 Ayes, 0 Nays.

**Vender payment for March; next mtg April; wait until 2<sup>nd</sup> wk.; App. for Building**

**Permit – Combining all bldg. permits into 5-pg doc; diff. from most permits where they are, inspections required, no confusion.**

**VL: When this is sent to me you can put it in fill out form- organized, fill out & print & email to him as PDF.**

**Building Department Permits: Need to bring.**

**VILLAGE WELCOME SIGNS – TRUSTEE LAUDATO:**

**VL: I sent you an email regarding Village Welcome Signs. I contacted Harris Slotnick- going to let me know if we had conformation on signs, which had come in at lowest price, highly recommended in sign business. I drove around w/Rich, looked at signs & it gave us an idea of what he was talking about; Mr. Slotnick said he can do that, smooth finish in background w/groove in writing we will use digital details for clock in background, 4 week turnaround, to request prior to installation, sign area- leveled out. To move, I don't know if there's concrete around posts, need to be taken out. Not sure if we are doing installation, I got #s on both. I thought they should install it, if you think not, DPW can install it. There is permit involved, we didn't mention that, we just said mulch would be involved. We need mulch removed & signs taken out; leveled like square, flat.**

**RC: Get blocks & build it up. Leveled & need everything gone.**

**JB: Are we waiting to go through w/this. I think we can do box & then fill it up & fill hole in & add mulch. Are we waiting to go through w/it, or I mean 4 ½ weeks brings us to Memorial Day?**

**DM: May 16 & schedule a time for planting.**

**VL: Slotnick's estimate is \$4900 & w/out installation – \$5500. DPW Can take it down, I don't think they should be planting, we are taking ferns out. It will be revised, w/bigger sign, increased by a couple of inches, logo never changed, but prices stayed same. The installation price is for all 4 signs, for Slotnick, concrete is \$25 per bag.**

**JB: We have Slotnick Signs & Designs.**

**RC: I suggest they use concrete.**

**RESOLUTION – WELCOME SIGN:**

**Trustee Mack made a motion, seconded by Deputy Mayor Lang. 5 Ayes, 0 Nays.**

**PORTABLE POTTY QUOTES – TRUSTEE LAUDATO:**

**Portable Toilets for village events, I have quotes for events which are all listed, 13 Village Events Parrilla's Price \$110 Each for standard toilet location will be at municipal lot across from Betty's, Fireworks event at Vern Allen Park as well as Memorial Day Parade.**

**RC: Why do we need them at Vern Allen Park, there are restrooms already there?**

**VL: During highly crowded events, expecting a lot more people; at Witchingtonville had more people than expected.**

**JB: During Witchingtonville, there was not enough toileting at event.**

**VL: If we cancel something or we didn't need that many; price still holds**

**RESOLUTION – PORTABLE POTTY:**

**Trustee Mack made a motion, seconded by Deputy Mayor Lang. 5 Ayes, 0 Nays.**

**UPDATE REGARDING SEWELL PARK – TRUSTEE MACK:**

**Move along on project; talked about picking date; dedicating park. Saturday before Mother's Day; 4 weeks from now;**

**JB: I spoke to Trustee Laudato about dedication, large sign w/name of park on it, for village tribute to property. We will have a groundbreaking ceremony.**

**VL: I won't be here; I will get in touch w/people you need to get in touch w/. The official name is Naomi Sewell Richardson Memorial Park at Washingtonville Greens. We will get in touch w/Linda Standish to get her help & inform her on ceremony 11:00 A.M. on Sat, May 11<sup>th</sup>, 2019.**

**VL: I know a relative of Ms. Sewell, I can get in contact w/ask if they know.**

**JB: I can speak to Diane Wright.**

**DM: After we have ceremony, when will we begin working on this?**

**JB: We need to have everything leveled out by state; we will need to rent bulldozer; we are not buying one. If you can get back to us on that, make a few phone calls tomorrow, we should be on track.**

**DM: Chris (Martino), Town have bulldozer we can borrow?**

**CM: No; I can ask.**

**ROADSIDE LITTER CLEAN UP – TRUSTEE MACK:**

**Big Clean: April 20, 2019 Roadside Litter Clean-up! Sign up 9:00 A.M. – 11:00 A.M. Blooming Grove Town Hall- 6 Horton Road, Blooming Grove or South Blooming Grove Village Hall, 811 Rt-208, Monroe or McLaughlin Square in Washingtonville. Rain? Come anyway, sign up & clean when it clears. Free trash bags, vests, pickers & gloves! New! E-waste electronics recycling 8-12 at Highway Department 2741 Route 94.**

**Facebook-BG CLEAN@cleanroadsides**

**<https://www.townofbloominggroveny>**

**[bgclean3@gmail.com](mailto:bgclean3@gmail.com)**

**OPEN SPACES IN PARKS – TRUSTEE CALORE:**

**Would you like to let us know what is going on in parks? Starting w/Woodfield, what is going on there? Have yellow ribbons been cut yet? Whole outfield has been completed; took out all old stuff & new stuff has been put in. They did fix batting cage electric; something was wrong w/outlet. Do you think we will have everything cleared & ready by next week? Bathrooms cleaned; everything ready to go. I need color for dugouts, I have to get strips out for dugout.**

**RC: They said we can put some material running around outside of dugout. (Black Fabric) That is what they said last time they were here. What about actual playground & mulch?**

**JB: Playground & mulch has been installed; done great job. Fence has been installed on 1<sup>st</sup> side closer to skater park, we need to enlarge area. Maybe put some basketball in area, using area there for something in winter.**

**RC: Versus at Vern Allen, equipment won't have to be removed, it can stay on property, can go in back. Is current skateboarding equipment removable or is it in ground?**

**CM: Bolts coming out of ground & concrete over rocks; bolts stick out of ground, unless you saw & can't put them back in.**

**JB: If we decide to put ice skating in, we can always move back & forth depending on season. If bolts have to be cut, you are putting back equipment, you put bolt right next to bolt you cut, isn't on other side of field.**

**Dog Park & Vern Allen, waiting for everything to dry out; posting rail fence when you walk going back to dog park.**

**CM: I need diagram of water + electric**

**JB: Concerned about water & sewer was done; manhole on other side of walkway.**

**CM: Sewer Line is on left, runs all way to Newcastle, I believe there's a line that brings it up through Ahern, if I remember correctly, may have to look through again.**

**JB: Look into b/c we don't want to mess w/water/sewer lines going through there.**

**RC: What about all other stuff, splash park (grant);**

**JB: We haven't received \$, we can still go through w/pavilion, fountain.**

**VL: Long list to DPW, trying to let them breathe & catch up before giving them proj. for park; isn't on top of priorities.**

**DM: Fountain has to do w/electric I think should be ready to go; huge improve., people will see it & get done; Be great to get done & off plate before Memorial Day.**

**JB: Can you ask electrician who gave us price about 1 item on list was putting lights near gas pumps, aren't filling up cares in dark & putting a light on bldg.; sewer plant online by Thanksgiving, 100% completed;**

**RC: Anything about repairs; DPW building;**

**JB: Need prices.**

**PUBLIC COMMENT:**

**1: Berms on 94; have stone around them.**

**JB: We want to bring them up to grass line.**

**2: Will they set signs high enough to allow for berm/retaining wall.**

**JB: Need to get finished height for sign.**

**2: You are having contractor put in sign, someone else is going to put stone around it & you want to make sure sign is at right height.**

**VL: Correct. Need find out height poles, they're getting installed. I will measure height of how far it is from ground, berms are pretty high.**

**JB: 21<sup>st</sup>; when contractors are in.**

**ADJOURNMENT:**

**Deputy Mayor Lang made a motion, seconded by Trustee Calore and adopted to adjourn the April 16, 2020 Village Board Reorganizational Meeting; said Resolution passed by a unanimous vote of the Village Board.**

**END OF MTG: S.F.**

**RESPECTFULLY SUBMITTED,**

**CHRISTINE SHENKMAN**

**VILLAGE CLERK**