

**A Village Board Regular Meeting was held on Monday, July 1, 2024 at 7:00 P.M. at Village Hall, 9 Fairlawn Drive, Washingtonville, New York.**

**PRESENT:**

**Mayor Thomas DeVinko, Deputy Mayor Donna Jacaruso, Trustee Susan Walski, Trustee Steve Presser and Trustee Vernon Coleman.**

**ALSO PRESENT:**

**Village Clerk Christine Shenkman, Village Police Chief Brain Zaccaro and Department of Public Works Superintendent Christopher Martino.**

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

**Mayor Thomas DeVinko led the Pledge of Allegiance to the Flag.**

**PUBLIC HEARING:****INTRODUCTORY LOCAL LAW NUMBER 6 – TRANSFER ARCHITECTURAL REVIEW BOARD (A.R.B.) DUTIES TO THE VILLAGE BOARD:**

**Deputy Mayor Jacaruso made a motion, seconded by Trustee Presser and adopted to open the Public Hearing regarding adoption of Local Law Number 6 entitled "Transfer Architectural Review Board (A.R.B.) Duties to the Village Board"; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.**

**Mayor DeVinko explained this Local Law would amend Chapter 113 (Architectural Review) to transfer the duties of Architectural Review Board to the Village Board.**

**The Mayor indicated the Village Board will now entertain audience comment:**

**Nancy Donaldson of 4 Emerson Drive questioned is this Local Law being adopted due to lack of volunteers?**

**Deputy Mayor Jacaruso responded "There were issues with scheduling of meetings and signage matters that the A.R.B. would handle but the Village Board can address these concerns. Once the moratorium is lifted the Village is going to organize an Historical Architectural Review Board, and hopefully individuals with architectural background will volunteer and Historical District will be created in the Village of Washingtonville."**

**Resident Vincent Lang of 9 Plymouth Rock Court indicated if a person were to purchase a home in the designated Historical District will there be strict rules on what they can and cannot do?**

**Deputy Mayor Jacaruso stated there will be some guidelines because the whole purpose of this District is to keep the Village Historical integrity in place.**

**Mayor DeVinko commented people who purchase historical homes look to maintain this integrity, and guidelines will help them do so.**

**Deputy Mayor Jacaruso made a motion, seconded by Trustee Presser and adopted to close the Public Hearing regarding the aforesated Local Law; said Resolution**

**INTRODUCTORY LOCAL LAW NUMBER 6 – TRANSFER ARCHITECTURAL REVIEW BOARD (A.R.B.) DUTIES TO THE VILLAGE BOARD – (CONTINUED):**

passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**PUBLIC COMMENT: AGENDA ITEMS ONLY:**

Mayor DeVinko stated as a follow-up to our last Village Board Work Session Meeting a question had been asked by Village resident Sean Hegarty regarding what is the value per Department of Public Works employee reading water meters versus H2O personnel reading water meters. A Village employee cost would be \$52.10 per hour including benefits compared to H2O Company at \$85.00 per hour. The Mayor indicated the Village pays H2O a flat fee between \$325,000 - \$350,000 per year.

**ANNOUNCEMENTS – DISCUSSION:****UPDATE – HUDSON ESTUARY TREE FOR TRIBS PROGRAM - FALL PLANTING - SEWELL PARK:**

The Mayor announced the Village has set the date to plant trees, shrubs and other foliage at Sewell Park through the Hudson Estuary Tree for Tribs Program on Saturday, September 28 at 9:30 A.M. A planting plan will be developed in July or August.

**ENVIRONMENTAL FACILITIES CORPORATION - (E.F.C.) - UPDATE REGARDING CLOSE-OUT REPORT FOR KINGS CAPITAL CONSTRUCTION FOR WASTEWATER TREATMENT PLANT:**

Mayor DeVinko stated documentation from the Village of Washingtonville has been approved to close out the portion of the funding from New York State – Environmental Facilities Corporation (E.F.C.) in which the Village will receive \$122,000 for payments made to Kings Capital Construction for services rendered concerning the Wastewater Treatment Plant project. The Mayor is still pursuing the receipt of funds in the amount of \$325,000 from payments to Olympic Electric but it is difficult locating past paperwork from the prior administration who also did not fill out quarterly reports for E.F.C. regarding the WWTP project. If the Village receives this funding it will go towards the remaining deficit.

**GIGP GRANT PROGRAM – INELIGIBLE GRANT FUNDS FOR WATER METERS AND VACUUM TRUCK:**

The Mayor reported that Grant funding regarding purchase of water meters and a vacuum truck for the Department of Public Works are no longer offered through the GIGP Grant Program. Mayor DeVinko will be applying for a different Grant to obtain funds for the water meters and vacuum truck.

**UPDATE REGARDING ORANGE COUNTY ECONOMIC DEVELOPMENT – WASHINGTONVILLE RAIL TRAIL:**

Representatives from Orange County Economic Development Washingtonville Rail Trail group met with Mayor DeVinko to discuss what are the Village of Washingtonville's needs concerning traffic and businesses. The Village is in the midst of redoing the Comprehensive Zoning Plan, and the only large parcel left to build is the Casazza Farm. At the present time, Orange County is assisting with ideas from the economic development standpoint and welcomes ideas for either new businesses or local businesses that would enhance the Village of Washingtonville. The Rail Trail runs from Cornwall to Newburgh and further, and

**UPDATE REGARDING ORANGE COUNTY ECONOMIC DEVELOPMENT –  
WASHINGTONVILLE RAIL TRAIL – (CONTINUED):**

would be completed potentially in the next couple of years. Discussion will take place between the Village Board, downtown businesses and Chamber of Commerce to keep everyone advised of all plans, and a meeting is scheduled for Thursday, July 17. All three (3) bridges would be redone to ensure walkability and safety. The Mayor will keep the community apprised as information is received.

**UPDATE REGARDING PICKLEBALL COURTS - RULES AND REGULATIONS SIGNAGE:**

Village Clerk Christine Shenkman sent out a telephone communication message (C.T.Y.) informing the community that the Pickleball Courts are available to be utilized. The Village Board has received positive feedback regarding the Courts. Signs, rules and guidelines are being developed, and will be posted at the Courts once completed. A portion of the fencing in this area has loosened but will be replaced. Mayor DeVinko requested that all individuals please be mindful of others who also wish to use the Courts.

**ORANGE COUNTY DEPARTMENT OF MOTOR VEHICLES (D.M.V.) MOBILE UNIT:**

The Orange County Department of Motor Vehicles (D.M.V.) Mobile Unit will be at Village Hall parking lot at 9 Fairlawn Drive, Washingtonville on Wednesday, July 3 from 10:00 A.M. – 12:00 P.M., and 1:00 P.M. – 3:30 P.M. for all your motor vehicle needs except for written examinations. Due to a large turnout of people the D.M.V. Mobile Unit is planning on coming once a month to the Village of Washingtonville.

**UPDATE REGARDING FOOD, FUN AND FIREWORKS DISPLAY:**

The Mayor reported the Village of Washingtonville is making preparations for the Food, Fun and Fireworks Display event to be held on Friday, July 5 at 6:00 P.M. at L. Vernon Allen Park. Village Clerk Christine Shenkman will send out a telephone communication (C.T.Y.) message regarding road closures, and a map will be posted on the Village Website and Village Facebook Page.

**DISCUSSION REGARDING BUILDING DEPARTMENT COMPUTER PROGRAM -  
PROPOSAL FROM BETTE JEAN GETTEL:**

Mayor DeVinko indicated the system the Village Building Department utilizes is I.P.S. which is part of the Village Edmunds financial software program. The past several weeks the Village Board has focused on the Building Department software programs and have found many discrepancies with the software which is not being utilized to its full potential. The Village reached out to a Consultant with twenty-five (25) years of experience with I.P.S. systems. The three (3) modules Ms. Gettel will work on are Permits; Complaints; and Inspections. There are over one-thousand two-hundred (1,200) open permits dating back to 1977 in which inspections are not properly noted, Energy Codes are missing, expired Permits exist, Permits do not indicate inspections are required, printing of forms is not being done, and many more issues are occurring. Ms. Gettel will also update the I.P.S. system and train Building Department staff on how to utilize the program properly

Deputy Mayor Jacaruso stated Bette Jean Gettel's fees will be \$40.00 per hour and with the time she needs to work on these matters it will be approximately between \$5,800 - \$6,000.

**RESOLUTIONS – (CONTINUED):**

**24 - 0085 – RESOLUTION - TO AUTHORIZE THE ADOPTION OF INTRODUCTORY LOCAL LAW NUMBER 6 – “AMENDING CHAPTER 113 (ARCHITECTURAL REVIEW BOARD) OF THE VILLAGE OF WASHINGTONVILLE TRANSFERRING DUTIES TO THE VILLAGE BOARD” - (CONTINUED):**

Deputy Mayor Jacaruso made a motion, seconded by Trustee Walski and adopted to authorize the adoption of Introductory Local Law Number 6 entitled “Amending Chapter 113 (Architectural Review Board) of the Village of Washingtonville transferring duties to the Village Board”; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

A Meeting of the Village Board of the Village of Washingtonville, New York was convened on July 1, 2024 at 7:00 p.m.:

The following Resolution was duly offered and seconded as above to wit:

WHEREAS, the Village Board of the Village of Washingtonville, New York (“Village Board”) from time to time reviews its laws, rules and regulations to be certain the same are consistent with all current lawful practices as well as best practices to protect the health, safety and welfare of Village residents; and

WHEREAS, the Village Board desires to adopt a Local Law to Amend Chapter 113 Architectural Review Board (A.R.B.) – Transferring Duties to the Village Board; and

WHEREAS, such introductory Local Law was introduced before the Village Board on June 17, 2024; and

WHEREAS, upon Notice duly published and posted, a Public Hearing was held on said Local Law on July 1, 2024 wherein public discussion was heard concerning the merits of said Local Law and all persons were afforded an opportunity to be heard and the Village Board declared the Public Hearing closed.

NOW, THEREFORE, BE IT RESOLVED by the Village Board as follows:

**Section 1.** All “WHEREAS” paragraphs are incorporated herein by reference as though set forth in full.

**Section 2.** The Village Board Hereby adopts Local Law Number 6 of the year 2024 entitled, “A LOCAL LAW AMENDING CHAPTER 113 (ARCHITECTURAL REVIEW) OF THE VILLAGE OF WASHINGTONVILLE VILLAGE CODE TRANSFERRING DUTIES TO THE VILLAGE BOARD” in the form presented to the Village Board.

**Section 3.** The Village Clerk is hereby directed to enter said Local Law into the Minutes of this meeting and in the Local Law book of the Village of Washingtonville, and to give due notice of the adoption of said Local Law by filing the Local Law in the Office of the Secretary of State in the State of New York.

**Section 4.** The Village Clerk and any other Village officer, employee or consultant as directed by the Mayor shall take any and all actions necessary to carry out the provisions of this Resolution.

**Section 5.** This Resolution shall be effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

24 - 0085 – RESOLUTION - TO AUTHORIZE THE ADOPTION OF INTRODUCTORY LOCAL LAW NUMBER 6 – “AMENDING CHAPTER 113 (ARCHITECTURAL REVIEW BOARD) OF THE VILLAGE OF WASHINGTONVILLE TRANSFERRING DUTIES TO THE VILLAGE BOARD” - (CONTINUED):

	Yea	Nay	Abstain	Absent
Mayor Thomas DeVinko	[ X ]	[   ]	[   ]	[   ]
Deputy Mayor Donna Jacaruso	[ X ]	[   ]	[   ]	[   ]
Trustee Susan Walski	[ X ]	[   ]	[   ]	[   ]
Trustee Steve Presser	[ X ]	[   ]	[   ]	[   ]
Trustee Vernon Coleman	[ X ]	[   ]	[   ]	[   ]

The Resolution was thereupon duly adopted.

24 – 0086 – RESOLUTION - READVERTISEMENT FOR REBIDS - WASTEWATER TREATMENT PLANT OPERATIONS BUILDING ROOF REPLACEMENT PROJECT: Trustee Coleman made a motion, seconded by Trustee Presser and adopted to authorize readvertisement for rebidding of Bids regarding the Wastewater Treatment Plant Operations Building Roof Replacement Project; Bid Opening date will be Thursday, July 25 at 2:00 P.M.; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

24 – 0087 – RESOLUTION – RECOGNITION OF UPCOMING TRAINING PROGRAM WETLANDS POLICY CHANGES AND AWARD CREDIT TO PLANNING BOARD AND ZONING BOARD MEMBERS: Trustee Walski made a motion, seconded by Deputy Mayor Jacaruso and adopted to recognize the upcoming Training Program regarding Wetlands Policy changes and award credit to Planning Board and Zoning Board members; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

24 – 0088 – RESOLUTION – FACILITY USE REQUEST FORM - HUDSON VALLEY HAWKS TRAVEL BASEBALL – SOFTBALL PRACTICE GAMES: Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize a Facility Use Request Form for Hudson Valley Hawks Travel Baseball - Softball practice games at Woodfield Park to be held on July 15 through September 1 - Mondays, Wednesdays and Fridays from 5:00 P.M. – 8:00 P.M.; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

24 – 0089 – RESOLUTION – FACILITY USE REQUEST FORM - KIWANIS CLUB OF WASHINGTONVILLE PUMPKIN AND CHRYSANTHEMUM SALE: Trustee Presser made a motion, seconded by Trustee Coleman and adopted to authorize a Facility Use Request Form for Kiwanis Club of Washingtonville to hold a Pumpkin and Chrysanthemum Sale at Veterans Memorial Park to be held on Sunday, September 15 from 6:00 A.M. to 4:30 P.M.; said Resolution is based upon submittal of a Certificate of Insurance and passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**24 – 0090 – RESOLUTION – AUTHORIZATION OF PROPOSAL - BETTE JEAN GETTEL:**

Deputy Mayor Jacaruso made a motion, seconded by Trustee Coleman and adopted to authorize the proposal from Bette Jean Gettel to provide recommendations and update the Building Department Building Permit Module, Complaint Module and Inspection Module at a cost of \$40.00 per hour not to exceed a maximum of \$4,200.00; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**24 – 0091 – RESOLUTION – AUTHORIZATION OF MILLENNIUM STRATEGIES LLC RENEWAL PROPOSAL - FLEX GRANT CONSULTING SERVICES:**

Trustee Coleman made a motion, seconded by Trustee Walski and adopted to authorize Mayor Thomas DeVinko to sign the Millennium Strategies, LLC renewal proposal for Flex Grant Consulting Services at a cost not to exceed \$5,000; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**24 - 0092 – RESOLUTION – TO AUTHORIZE BUDGET TRANSFERS AND AMENDMENTS:**

Trustee Coleman made a motion, seconded by Trustee Walski and adopted to authorize Budget transfers and amendments as necessary to affect necessary transfer of funds and to pay Warrants; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**PUBLIC COMMENT:**

Vincent Lang of 9 Plymouth Rock Court questioned are the Village wells at the appropriate levels, and Mayor DeVinko stated presently they are holding at twenty-four (24) Feet.

Resident Lang commented can the Village instruct the Knights of Columbus to place grass seed in the area where the Carnival generator was sitting. Mayor DeVinko responded he will contact the Knights of Columbus regarding this situation, and next year they will be required to place something underneath the generator.

Michael Graziano of 3 Lark Street questioned is there a place residents can find Local Laws, and Mayor DeVinko stated the Village of Washingtonville E-Codes list the Local Laws.

**EXECUTIVE SESSION:**

Trustee Walski made a motion, seconded by Deputy Mayor Jacaruso and adopted to enter into Executive Session to discuss personnel matters and no decisions will be made; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**RESUMPTION OF MEETING:**

Trustee Presser made a motion, seconded by Trustee Walski and adopted to resume the Village Board Work Session Meeting; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.

**24 – 0093 – ADJOURNMENT:**

**Trustee Coleman made a motion, seconded by Trustee Presser and adopted to adjourn the July 1, 2024 Village Board Regular Meeting; said Resolution passed by a unanimous vote of the Village Board. 5 Ayes, 0 Nays, 0 Absent, 0 Abstentions.**

**RESPECTFULLY SUBMITTED,**

**CHRISTINE SHENKMAN**

**VILLAGE CLERK**