

Village of Washingtonville

Board of Trustees Meeting Minutes (Work Session)

Date: August 18, 2025

Time: 7:00 PM

Present- Mayor Tom DeVinko, Deputy Mayor Steve Presser, Trustee Susan Walski, Trustee Vernon Coleman

Not Present- Trustee Donna Jacaruso

1. Call to Order and Pledge of Allegiance

The meeting was called to order, followed by the Pledge of Allegiance.

Historic Designation Application Hearing – One Depot (Corner Candle Shop)

A request was received to designate **One Depot**, also known as the **Corner Candle Shop**, as a **local historic landmark**.

The **Village Zoning Laws** authorize the **Village Board** to consider and decide upon local landmark designations.

The **Village** collaborated with the **landowner, potential tenant, village historian, and village planner** to prepare a historical narrative and supporting documentation for review.

Public Comment and Board Discussion

- The **property owner** requested the hearing and expressed **support** via email.
- A question arose regarding the **stipulations** of the designation and whether the new owner could modify the building.
- The **Planning Department** confirmed that **no exterior changes** are permitted without Historic Preservation Board approval.
- Interior structure remains **original**, including flooring and beams.
- Replacement siding was installed using the **same materials and style** as the original.

Closing the Public Hearing

- The hearing will remain **open for written comments** pending **Orange County Planning Department** feedback.
- A motion was made to **close the public hearing**.

Resolution

- The **Corner Candle Shop designation** was declared a **Type II Action**, not subject to SEQRA review.
 - The **Village Clerk** will **file a copy** of the resolution in the official records.
 - The **resolution takes effect immediately**.
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Catch Basin Maintenance

- **Sean Hagerty** asked if any catch basin repairs had been made since April, citing **collapsed and dirt-filled basins** causing pond buildup.
- Response: DPW is focusing on **cul-de-sacs on Tower Hill and North Street** ahead of paving.
- Plan: Implement a **three-year maintenance cycle** for catch basin cleaning, with photos for documentation.
- **Sean Hagerty** was asked to identify **specific problem locations** such as **Belvoir Drive** and **Ballard Pond**.

Website Privacy Concern

- Sean Hagerty raised concern that his **personal information appeared online**, while another employee's salary did not.
- Response: The **incident report (38 pages)** should not have been uploaded and will be **removed immediately**.

Building Inspector / Engineer Role Discussion

- Commenters questioned the **IMA** with the town and whether hiring the same person as **engineer (\$120/hr)** and **building inspector (\$110/hr)** constituted **double dipping**.
 - Response: The individual serves **only one role at a time**—either as an engineer or as a building inspector for large projects.
 - Discussion concluded with clarification that **payment would never overlap** for both roles.
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Department and Project Updates

MS4 Catch Basin Program

- **MS4 inspections** are required **every three years**; the last full cycle is **unknown but likely overdue**.
- Plan to implement a “**third, third, third**” **rotation** starting this fall over three years.
- All inspections will include **photographic documentation** for **DEC reporting**.

Hydrant Flushing

- Resident reported a hydrant near their home **was not flushed**.
- Records indicate it was, but **Justin** will verify documentation.
- Flushing normally results in **visible water on the street**.

Third-Party Core Sampling

- Advanced performed **core sampling** in preparation for **upcoming paving**.

Water Usage

- Daily average: **400,000–600,000 gallons**.
- Monthly average: **~8 million gallons**.
- **Spindler** and **Tam** companies hauling water from the sewer plant area.
- Vendors are being added to the **billing system** for tracking.

Graffiti at Fireman’s Memorial

- **Cleaned and resolved** following recent vandalism.
- **New detective** assisted in closure of related arrests.

Lead and Copper Survey

- **99 letters** remain unanswered by homeowners.
- Residents encouraged to contact **Village Hall** for pipe assistance.
- Program under **EPA, NYS, and Orange County DOH** requirements.

NYSDEC Resilient Program

- Focused on **flood studies** and **stream surveys** (including the Moodna).
- **Kickoff meeting** scheduled for **August 26th**.
- Village participation confirmed.

Water Meter Replacement

- **High School**: 4-inch compound meter replaced.
- **Middle School**: Needs valve repairs.
- **Taft Elementary**: Awaiting 3-inch meter delivery.

- **320 meters replaced** so far.

Infrastructure and Streets

Sidewalk Construction Grant

- **Grant application** submitted for sidewalk from **West Main Village parking lot to South Park**.
- **Estimated cost:** \$150,000.
- **Deadline:** September 5th.

DMV Mobile Unit Visit

- **August 29**, 10 AM–12 PM and 1 PM–3 PM.
- All services available **except written exams**.

North Street Drainage & Paving

- Contractor **Tech** discussed drainage and traffic detours.
- Work to begin mid-week; **North Street may close temporarily**.
- **Traffic rerouted** via Brotherhood, Anger, and Tolman.
- **Cemetery Hill runoff** to be controlled with new drains and curbing.
- Damaged **curbs/sidewalks** marked for replacement (white arrows).

S. Park Sidewalk

- Located in **DOT right-of-way**; **dead trees** to be removed.
- Remaining funds may allow **tree replanting** along the new sidewalk.

S. Park Signs

- Signs removed due to **non-compliance with regulations**; truck owners notified.

Resolutions

No.	Description	Motion Outcome
25-143	Approve paving (Patomic, Tower Hill, Bristol) by Tilcon Paving – not to exceed \$214,954.	Passed 4–0–1
25-144	Approve James Farr as Building Inspector – \$110/hr effective Aug. 18, 2025.	Passed 4–0–1
25-145	Declare surplus DPW equipment (tractor #BCI4935).	Passed 4–0–1

No.	Description	Motion Outcome
25-146	Appoint Lydia Maragon as full-time police officer – \$57,016 salary pending approvals.	Passed 4–0–1
25-147	Appoint Matthew Earl as full-time police officer – \$57,016 salary pending approvals.	Passed 4–0–1
25-148	Approve Monell Engine Co. Car Show at Vern Allen Park (Sept 7).	Passed 4–0–1
25-149	Approve Kiwanis Pumpkin & Mum Sale (Sept 21, Veterans Square).	Passed 4–0–1
25-150	Approve Village Yard Sale & Harvest Market (Sept 13–14).	Passed 4–0–1
25-151	Authorize budget transfers : A-Fund \$58,873; Water \$3,169; Sewer \$120,487.	Passed 4–0–1

- Requested a **resolution of condolences** to the **Figuroa family** for the loss of **Doris Figarola**.
- Requested a **September quarterly budget meeting**.
- Asked for **well level update** (noted as 242).
- Suggested legal action under **NY Obligations Law 3-12** to hold parents liable for graffiti vandalism.

Additional Project and Maintenance Items

- **Lincoln Drive Sidewalks**: Some pitting likely due to **salt exposure** or **water-heavy concrete**. Contractor will **reassess in spring**.
- **Historic Plaques**: **Erie Depot plaque** still needs refinishing (planned **winter project**).
- **Skatepark Project**: Awaiting **vendor designs**; area to be shared with **basketball courts**.
- **Vern Allen Electrical Conduit**: Will be repaired during **camera conduit installation**.
- **Fountains & Pond Maintenance**: Maintained with **chemicals**.
- **Suggestion**: Fire Department could combine **training** with **pond cleanup** efforts.
- **Boats**: Police have a **flat-bottom boat**; **Sheriff's Department** has a **larger vessel**.
- **Weed Removal**: Discussion of **weed-cutting tools** similar to **Cornwall's system**.
- **Dredging**: Monroe recently dredged its ponds and may **donate a 600-lb boat** for similar use.
- **Adjournment**