

VILLAGE OF WASHINGTONVILLE

BOARD OF TRUSTEES – MEETING MINUTES
January 5, 2026 – 7:00 PM

Members: Mayor Tom DeVinko, Deputy Steve Presser, Trustee Vernon Coleman (Absent), Trustee Donna Jacaruso & Trustee Susan Walski

Attorney: Chris Pavlacka

Village Deputy Clerk: Michelle Reif

Community Development

PILOT Program

- The PILOT program was recently approved for ten (10) years; however, it was structured to mirror the Town's agreement, effectively extending the term to twenty (20) years.

Woodfield Court & School Bus Access

- School buses will not enter Woodfield Development unless the road is properly conveyed and accepted.
- Required paperwork for Woodfield Court was never completed.
- Portions of the property may still technically belong to Woodfield Corp.
- The Village is proceeding with a **metes and bounds survey** and anticipates obtaining a **quitclaim deed** from the attorney.

Open Land & Property Ownership

- Certain open land remains in the Village's name, similar to portions of HOA property.
- The park was dedicated to the Village but is technically located within Woodfield Court boundaries.
- Road infrastructure was never formally conveyed and is currently being addressed.
- Green space surrounding Waterford Circle and the pond remains HOA property, as does land between Woodfield and North Street.

Newer Development Areas

- The Village maintains two green areas with retention ponds.
- Trees are growing within retention ponds and halfway up the hillside.
- The green area adjacent to Woodfield is Village-owned.

Road Dedications

- As of 2023, no roads had been formally dedicated, despite original intent.
- The school district declined to use the roads until dedication occurred.
- Partial dedication was completed beyond Ahern Road off Bull Road to Ambrose; remaining sections were incomplete.
- Engineering review confirmed all necessary road dedications and acceptances are now underway.

Woodfield Homeowners Association (HOA)

- Woodfield does not have an established HOA Board.
- An individual previously expressed interest in serving as HOA President, but no board was formed.
- HOA fees are collected by **Associa Management** for office and maintenance expenses.
- Upon the prior resident's departure, no board remained in place.
- A formal HOA meeting may be held with a quorum of seven (7) residents.

Resident Concerns

- Some Woodfield residents are not paying lawn maintenance fees.
- Concerns were raised regarding continued lawn maintenance for non-paying residents.
- Failure to maintain lawns could lead to poor appearance and rodent issues.
- Dog waste issues were reported, including discarded bags left in common areas.
- Installation of a **dog waste station** was suggested.

Local Laws & Residency Requirements

- Request made to upload **Local Law No. 2 (Filming Law)** to the Village website.
- Resolution introduced to schedule a **public hearing on January 20, 2026**, for Local Law No. 2 regarding residency requirements for:
 - Village Clerk
 - Deputy Village Clerk
 - Deputy Treasurer
- The local law intends to expand eligible residency beyond Washingtonville and Orange County to include adjacent counties such as **Dutchess and Putnam**.
- **Local Law No. 1 of 2014** currently allows the Village Treasurer and Clerk to reside anywhere within Orange County.

- The individual referred to as “Deputy Treasurer” is currently cross-training and is not formally appointed to that position.

Second Floor Structural Study

- Two structural evaluations were conducted.
- Final findings confirmed the floor can support filing systems and personnel.
- Pilot holes were cut to complete the assessment.

Meetings & Public Notices

- A meeting is scheduled for **Tuesday, January 26, 2026, at 7:00 PM**.
- Social media announcements were unclear; the meeting is a **regular meeting with public hearings**.
- The **Tentative 2026–2027 Budget** will be available online on **Wednesday, January 7**.
- **Budget Public Hearing:** Monday, January 12, 2026, at 7:00 PM.
- Written comments will be accepted through **January 20, 2026**.

Department & Project Updates

Edmonds Building Department Software

- Project is progressing.
- Kickoff meeting scheduled with building department and office staff.

Second Floor Space Planning

- Survey completed.
- Board will consider storage and office space options.
- HVAC systems are functional and support expansion.

Police Department

- Two new police vehicles received via grant.
- One 2014 Ford Interceptor was auctioned.
- Interviews ongoing for a new officer.

Building Department

- Activity slowed due to holidays.
- Revenue collected: **\$2,160**
- Eight (8) permits issued; seven (7) COs/CCs; one (1) violation issued.
- Two municipal searches and eight (8) fire safety inspections were completed.

Water, Sewer & Finance

Smart Meters

- 437 meters installed.
- 151 residents downloaded the app.
- Daily usage tracking enabled.
- Reported daily usage: **81,294 gallons.**

Payments to Date

- Water: **\$595,851.63**
- Sewer: **\$694,102.53**
- Facility: **\$468,245.44**

Unpaid Balances

- Water: **\$267,316.42**
- Sewer: **\$265,668.91**
- Facility: **\$124,626.69**

Collections After Delinquency Notices

- Water: **\$59,496.04**
- Sewer: **\$35,953.59**
- Facility: **\$15,230.36**

Resolutions Adopted

(All resolutions passed **4-0-1**, unless otherwise noted.)

- **Resolution 26-001** – Stone Hill PILOT extension (25 years)
- **Resolution 26-002** – Metes and bounds survey (Woodfield Drive, McLaughlin Way, Waterford Circle, Woodfield Park)
- **Resolution 26-003** – Attendance at OCATV Conference (NYC, Feb. 15–17)
- **Resolution 26-004** – Public hearing for Local Law No. 1 (Filming)
- **Resolution 26-005** – Public hearing for Local Law No. 2 (Residency Requirements)
- **Resolution 26-006** – Budget public hearing (January 12, 2026)
- **Resolution 26-007** – Budget transfers and warrant payments
- **Resolution 26-008** – Public hearing for Local Law No. 3 (Tax cap override)
- **Resolution 26-009** – Acceptance of auction bid for 2014 Ford Interceptor (\$3,600)

Public Comment

- Budget presentation postponed due to State Comptroller review.
- Flag placement and condition concerns raised.
- Traffic violations by municipal vehicles reported.
- Veteran's exemption discussed; Village awaiting state legislation.

Adjournment

A motion was made and seconded to adjourn the meeting.
