

# VILLAGE OF WASHINGTONVILLE

BOARD OF TRUSTEES – MEETING MINUTES  
February 2, 2026 – 7:00 PM

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**Members: Mayor Tom DeVinko, Deputy Steve Presser, Trustee Vernon Coleman,  
Trustee Donna Jacaruso & Trustee Susan Walski**

**Attorney: Chris Pavlacka**  
**Village Deputy Clerk: Michelle Reif**

## **1. Call to Order**

The meeting was called to order followed by the Pledge of Allegiance. William (Bill) Graber was introduced as a new board member.

## **2. Public Comment on Agenda Items**

Questions were raised regarding the placement of \$50,000 in fuel expenses within the budget. A request was made to consolidate reimbursements to trustees and the mayor into one section. A suggestion was made to include a salary schedule in the budget. Questions were asked regarding hiring an outside contractor for snow removal assistance, with funding coming from the snow removal contingency budget. DPW attendance during the storm was reported as very good. Snow removal efforts focused first on road clearing, followed by corners, sidewalks, and school areas. Residents were encouraged to clear fire hydrants. A sidewalk near Dr. Klein's former office remained uncleared and a violation notice was issued.

## **3. Announcements**

Leslie will respond to observations received from the New York State Office of the State Comptroller (OSC).

## **4. OSC Budget Review and Village Response**

OSC conducted a budget review beginning December 30, with additional remote follow-up. Budget-to-actual reports are monitored through financial software. Delayed AFR filings have been corrected or are being finalized. An external audit is scheduled for early March. Missing quarterly reports were submitted during the review. Sewer facility fees, water rents, and mortgage tax projections were reviewed and considered reasonable or conservative. Salary schedules and contractual expenses were provided. Sewer operational

costs largely relate to the H2O contract. A sewer fund retirement calculation error was corrected, with interest earnings expected to offset expenses. Contingency funds have seen minimal usage. The Village's response will be posted online.

## **5. Summer Concert Series Update**

Concerts will take place on Saturday evenings from July through mid-September, with an additional performance scheduled July 3rd prior to Independence Day fireworks. Vendors are being sought to offset event costs.

## **6. Well Development and DEC Updates**

Preliminary approval has been received for the hydro well. Meetings are planned regarding Aurora Chemical and preservation of former wells. Development costs are estimated between \$1.5 and \$1.8 million, with grants being pursued. DEC approvals remain pending in certain areas.

## **7. Wastewater Treatment and Audits**

Bidding is underway for wastewater sludge removal services. An RFP is being developed for accounting services, and the PKF audit is scheduled for March.

## **8. DMV Announcement**

Orange County DMV offices will be closed February 12–18 for system upgrades.

## **9. Building Department Report (January 16–31)**

Revenue collected totaled \$1,350, including five building permits issued, fourteen Certificates of Occupancy issued, two municipal searches completed, and three fire safety inspections performed.

## **10. Department Updates**

Police Department reported the resignation of one part-time officer. Water and Sewer departments completed the re-levy, and bills are being issued.

## **11. Resolutions Adopted**

All resolutions passed unanimously:

- Resolution 260020 adopting the 2026–2027 budget.
- Resolution 260021 accepting resignation of a part-time police officer.
- Resolution 260022 approving facility use for the annual village cleanup.
- Resolution 260023 approving the Hudson Valley Folks 5K fundraiser pending insurance corrections.
- Resolution 260024 appointing election inspectors for March 18, 2026.
- Resolution 260025 authorizing budget transfers and amendments.

## **12. Public Comment**

Discussion included potential leasing of upstairs space once renovated, building occupancy standards, archiving of historic village documents, committee agenda concerns, planning and zoning board procedures, previous budget deficit discussions, stormwater maintenance issues, HOA property maintenance responsibilities, water bill payment participation rates, and requests for prior budget figures.

## **13. Adjournment**

A motion was made and seconded to adjourn the meeting, and the meeting was closed.